



EBSCO Discovery Service Search Alerts

1. Access EBSCO Discovery Service (EDS) at: <http://research.msl.mt.gov/>
 - a. This example uses keywords **skunk habitat**.
2. After obtaining search results, log into personal folder account. Review [EBSCO Personal Folder instructions](#) on how to create a personal account.
 - a. Click the **Share** link located in the middle panel of search results page.
 - b. Click under **create an alert**, **E-mail Alert**.

The screenshot shows the EBSCO Discovery Service search results page for the keyword "skunk habitat". The page displays search results for "skunk habitat" with 1-20 of 6,443 results. The first result is "Landscape Ecology of Eastern Spotted Skunks in Habitats Restored for Red-Cockaded Woodpeckers". A "Share" dropdown menu is open, showing options like "E-mail Alert" and "RSS Feed". The "E-mail Alert" option is circled in red. The "Share" button is also circled in red.

3. Fill out the fields of the form
 - a. Type in e-mail address for receiving the search alert.
 - b. **Frequency** may be changed from once a day to once a week, biweekly, or once a month.

- c. **Results** may be changed from brief to detailed or bibliographic manager.
- d. **Article published** may be changed to reflect research needs.
- e. Click **Save Alert** when finished.

Create Alert ?

Search Alert: "skunk habitat Full-text database articles; Catalog and/or Full-Text; Available in Library Collection AND Apply related words; Also search within the full text of the articles on 2014-04-01 12:21 PM"

E-mail

Subject
EBSCO Alert: skunk ha

Hide addresses from recipients
☐

E-mail from
epalerts@epnet.com

E-mail format
☒ Plain Text ☐ HTML

E-mail to
 Separate each e-mail address with a semicolon. Leave E-mail to field blank if you do not wish to receive e-mail alerts.

General Settings

Frequency
Once a day

Articles published within the last
One Year

Results format
Brief

RSS Feed
<http://rss.ebscohost.com/AlertSyndicationService/Syndication.aspx/GetFeed?guid=3999890>

Save Alert **Cancel Alert**

Save Alert and Create Another [Advanced Settings](#)

4. Alerts that have been set up are saved in personal folder under **Search Alerts**.
 - a. From the folder view a search alert may be edited or deleted.

[New Search](#)
[A-to-Z List of E-Resources](#)
[Classic Catalog](#)
[Sign Out](#)
[Folder](#)

Alana's Folder ?

[Back](#)

My Folder

Articles (18)

Images (3)

Videos (0)

Companies (0)

Pages (0)

eBooks (2)

audioBooks (0)

Holds (0)

Checkouts (0)

Notes (3)

Persistent Links to

Searches (11)

Saved Searches (0)

Search Alerts (1)

My Folder: Search Alerts

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☐ Select / deselect all **Delete Items** **Move To**

1. skunk habitat Full-text database articles; Catalog and/or Full-Text; Available in Library Collection
Save Search/Alert to be run Once a week against NewsBank, LexisNexis U.S. Serial Set Digital Collection, British Library Document Supply Centre Inside Serials & Conference Proceedings, NewsBank - Archives, Government Printing Office Catalog, PsycCRITIQUES, PsycARTICLES, databases. Send Plain Text formatted e-mail to annueller-brunckhorst@mt.gov.

Alert Feed **Retrieve Alert** **Edit Alert**

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